



CANNON BUILDING  
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STATE OF DELAWARE  
**DEPARTMENT OF STATE**

DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING MINUTES:	<b>BOARD OF ARCHITECTS</b>
MEETING DATE AND TIME:	<b>Wednesday, April 6, 2011 at 1:30 p.m.</b>
PLACE:	<b>861 Silver Lake Blvd., Conference Room B, Second floor, Dover, Delaware</b>
MINUTES APPROVED:	<a href="#">May 4, 2011</a>

**MEMBERS PRESENT**

Kenneth Freemark, RA, Professional Member, President  
Joseph Schorah, Public Member, Secretary  
John Mateyko, RA, Professional Member  
Peter H. Jennings, RA, Professional Member  
Elizabeth Happoldt, Public Member  
Brian Lewis, Public Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL**

Andrew Kerber, Deputy Attorney General  
Nicole M. Williams, Administrative Specialist II

**ABSENT**

Prameela Kaza, Public Member  
Jean McCool, RA, Professional Member  
Kevin Wilson, RA, Professional Member

**OTHERS PRESENT**

Nancy Payne of the Delaware AIA

**1.0 Call to Order**

Mr. Freemark called the meeting to order at 1:38 p.m.

**2.0 Review and Approval of Minutes**

The Board reviewed the minutes of the April meeting. Mr. Schorah made a motion to approve the minutes as submitted, seconded by Mr. Lewis. Motion carried unanimously.

### **3.0 Unfinished Business**

Schedule a hearing date for Complaint 07-02-09: J. Matthew Pearson – Mr. Lewis made a motion to schedule hearing for the May meeting, seconded by Mr. Freemark. Motion carried unanimously.

Correspondence from Marvin Ginsberg: Proposed to Deny at the 2/2/11 meeting – Mr. Williams advised that Mr. Ginsberg submitted a letter addressed to the Board regarding their decision to propose to deny his application for licensure. Mr. Ginsberg's letter advises that the states of New York and New Jersey recognized and accepted his degree as an accredited NAAB degree therefore he requests the Board to reconsider their proposal to deny him licensure. The Board reviewed Mr. Ginsberg's letters. After review and discussion of Mr. Ginsberg correspondence, the Board decided to submit a letter of response to Mr. Ginsberg stating that the other education the Board deemed equivalent is to complete the Broadly Experience Approach (BEA) program to NCARB certification. Therefore the Board recommended Mr. Ginsberg to complete NCARB's BEA program and then apply to Delaware by reciprocity with NCARB certification. Ms. Williams will work with Mr. Kerber to submit the response letter. There was no further discussion.

### **4.0 New Business**

Review of Certificate of Authorization Applications – See attached Listing

Ms. Happoldt made a motion to ratify the listing of the COAs, seconded by Mr. Schorah. Motion carried unanimously.

Review of Reciprocity Applications – NCARB Certificate – Ratify Listing

Brian Grieb  
Peter Skirbst  
Joseph Droze  
Robert Schmitz  
Gordon Sung  
Jeffrey Rome  
Patrick McGranghan  
James Selinka  
Francisco Ruela  
John di Domenico  
Ronald Gajoch  
Edward Eimer  
Cornelius Reid III  
Victor Cromie  
Kurt Baur  
Edwin Buttram  
Thomas Hamilton  
Kent Purdy

Mr. Mateyko made a motion, seconded by Mr. Schorah to ratify the listing of NCARB certified architects. Motion carried unanimously.

Review of Re-Application by Reciprocity with NCARB Certificate

Michael Prifti: Lapsed in 2009, Settlement Order in State of Nevada and Citation and Fine in the State of Florida – Mr. Jennings advised the Board of Mr. Prifti's circumstances in the State of

Nevada and Florida and that Mr. Prifti has since satisfied both State's requirements. Mr. Jennings made a motion to approve Mr. Prifti for licensure, seconded by Mr. Freemark. Motion carried unanimously.

Review of Applications by Written Examination

Christopher Bowen: B Arch from Drexel University, IDP Complete – Request to sit for ARE 4.0 Exam

Courtenay Bauer: M Arch from Pratt Institute, IDP Complete – Request to sit for the ARE 4.0 Exam

Mr. Freemark motion made to approve both applicants to sit for ARE exam, seconded by Ms. Happoldt. Motion carried unanimously

ARE IDP Concurrency in Delaware: Correspondence from Nancy Payne – Ms. Payne addressed the Board regarding a letter of the Board's decision to allow exam applicants to take certain portions of the ARE before completing the Intern Development Program (IDP). Mr. Jennings stated that the law and regulations basically state that DE shall adopt regulations of NCARB regarding IDP and the exam process. He advised that he believes the Board should just adopt the national standards pertaining to take portions of the ARE prior to completion of the IDP. The Board further discussed. Mr. Jennings and Mr. Wilson will work together on developing rules and regulations pertaining to the IDP concurrency matter and report back to the Board.

NCARB Regional Meeting Report – Mr. Jennings stated the outcome of the Regional Spring meeting he attended in March. Mr. Jennings advised the Board of the proposed resolutions from the meeting and requested that the Board look into those matters. Mr. Jennings informed the Board that Virginia Tech got the grand prize from NCARB for having an outstanding academic and experience program for Architecture. He added that there are currently 70 architects that became NCARB certified by the BEA program and 12 foreign architects NCARB certified through the foreign BEA program. Mr. Freemark requested to have discussion of 4.5 and 4.6 update for the May agenda. There was no further discussion. Ms. Williams will add agenda items 4.5 and 4.6 to the May agenda for update.

Correspondence from Division Director Collins – Ms. Williams advised the Board that Mr. Collins submitted a Memo to the Board addressing their request to have investigative staff attend a board meeting to discuss the investigative process, specifically how architectural investigations are being conducted. The Board reviewed the Memo. Mr. Freemark advised that Mr. Collin's suggestion to form a small committee to meet with Mr. Collins and the investigative supervisor either before or after the next staff meeting. Ms. Williams will request a meeting with Mr. Collins and the Investigative Supervisor. Mr. Jennings did update the Board that two complaints assigned to him (7-08-10 and 7-09-10), which are related, are being turned over to the Attorney General's office for review to determine if the cases warranted prosecution. The Board further discussed the complaint communication between the Board contact and the AG's office. Ms. Williams advised the Board that the Division does have a hearing officer which may be able to assist in some of these complaint matters. Mr. Schorah requested to have the Chief Hearing officer attend this meeting as well. Ms. Williams will follow up with Mr. Collins that the Board agreed to have the suggested meeting and would like to include the Chief hearing officer.

### **5.0 Other Business Before the Board (for discussion only)**

#### **Correspondence from Matthew Arnold**

Mr. Jennings advised the Board briefly about this correspondence from Mr. Arnold. Mr. Arnold's letter addressed to the Board stated that there are a number of exam candidates passing all portions of the ARE exam in a very quick time frame. Mr. Jennings explained that there are actually a high number of candidates passing the exam within a reasonable time frame within the five year rolling clock. The Board further discussed Mr. Arnold's letter. Mr. Kerber advised that the Board changing their regulations to allow for taking portions of the ARE prior to completion of the IDP may remedy this matter of concern. The Board further discussed. After discussion, the Board decided that they will not submit a response to Mr. Arnold as they will allow NCARB to address this matter directly with Mr. Arnold.

Ms. Williams addressed the Board to would vote to have ARE exam candidates apply to sit for the exam directly through NCARB by direct registration. This would mean that NCARB would directly manage the candidate's eligibility and score reporting. Authorization to test letters, division scores, and special testing accommodations would be handled directly by NCARB. Currently there are 12 jurisdictions in the Direct Registration Program through NCARB. What this means for the Division is that applicant applications would not be pending with the Division for at most six (6) years and would help streamline the application process for ARE candidates by having the registration process completed all at once. After successful completion of the ARE, the exam candidate would request that the ARE information be transmitted to DE and then would only need to apply for direct registration and pay the processing fee and thus become licensed once the Board office received the NCARB transmittal for the exam candidate, similar to how the Division currently process NCARB reciprocal applicants. This would be a procedural change and would only require the Board office to make changes to the applications and processing procedures on our website. Mr. Jennings advised that this would go along with the IDP concurrency discussion and was in agreement. The Board concurred. Ms. Williams will work with the Board and NCARB to make this change once the regulations have been changed. There was no further discussion.

### **6.0 Public Comment**

There was no public comment.

### **7.0 Next Scheduled Meeting**

The next meeting will be held on May 4, 2011 at 1:30 p.m. in Conference Room B, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

### **8.0 Adjournment**

With no further business before the board, Mr. Schorah made a motion to adjourn the meeting, seconded by Mr. Jennings. The motion carried unanimously. The meeting adjourned at 3:00 p.m.

Respectfully submitted,



Nicole M. Williams  
Administrative Specialist II